

# **SARATOGA COUNTY PUBLIC HEALTH DEPARTMENT**

## **EARLY INTERVENTION CARE COORDINATOR**

This position exists in the Saratoga County Public Health Department and involves responsibility for providing a variety of professional care coordination services to children with special needs and their families. The work primarily involves conducting family intakes and child/family assessments. The incumbent coordinates services and develops, monitors, and updates family service plans, and makes appropriate referrals as needed. Direct supervision is received from the Supervising Public Health Nurse.

**SALARY: \$44,596 Plus Excellent Benefits**

### **MINIMUM QUALIFICATIONS:**

- A. Graduation from a regionally accredited or New York State registered college or university with a Master's Degree Social Work, Early Childhood Development, Special Education, Psychology, or related field; and One year of service coordination experience and an additional year of experience in a service setting with infants and toddlers with developmental delays or disabilities OR
- B. Graduation from a regionally accredited or New York State registered four-year college or university with a Bachelor's Degree in Social Work, Early Childhood Development, Special Education, Psychology, or related field, One year of service coordination experience and an additional year of experience in a service setting with infants and toddlers with developmental delays or disabilities.

SPECIAL REQUIREMENT: At time appointment and continuing throughout appointment a candidate/incumbent must possess a valid New York State Drivers License.

### **SUBMIT RESUME/APPLICATION TO:**

John J. Kalinkewicz, Director of Personnel  
Saratoga County Personnel Department  
40 McMaster Street  
Ballston Spa, New York 12020

Applications accepted until selection is made.

Position will be filled provisionally pending the results of a Civil Service examination to be scheduled at a later date.

“An Equal Opportunity Employer with an Affirmative Action Program”

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